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On 20.01.2021 (ref.: 27.5-74503-83) the following eligibility and admission regulations for the consecutive master's degree programme European Legal Practice (LL.M. Joint Degree) were approved by the Ministry of Science and Culture of Lower Saxony (MWK) in accordance with section 18 paragraphs 8 and 14 of the Lower Saxony Higher Education Act (NHG) in conjunction with section 51 paragraph 3 of the NHG. These regulations shall take effect on the day following publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

Eligibility and Admission Regulations for the Consecutive Master's Degree Programme European Legal Practice (LL.M. Joint Degree)

The Faculty of Law of Gottfried Wilhelm Leibniz Universität Hannover resolved on 04.11.2020 the following regulations in accordance with Section 18 paragraph 8 Lower Saxony Higher Education Act (NHG) and Section 7 Lower Saxony University Admissions Act (NHZG):

Section 1 Scope

- (1) These regulations specify the general requirements for eligibility to apply for and the admissions procedure to the master's degree programme European Legal Practice offered at the Faculty of Law of Gottfried Wilhelm Leibniz Universität Hannover in consortium with
 - *the Faculdade de Direito da Universidade de Lisboa* and
 - *the Faculté de Droit, des Sciences Economiques et de Gestion, Université de Rouen.*

- (2) The requirements for eligibility to apply are specified in Section 2.

Section 2 Requirements for Eligibility to Apply

- (1) In order to be eligible to apply to the master's degree programme European Legal Practice, the applicant must have obtained a bachelor's degree or an equivalent degree in a suitable previous degree programme at a German university or at a university in a Bologna signatory country or an equivalent degree in a suitable previous degree programme at a different university abroad; equivalence shall be determined in accordance with the suggested evaluations issued by the Central Office for Foreign Education (ZAB) at the secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (KMK) (<http://anabin.kmk.org>). The decision whether the previous degree programme is suitable is made by the responsible entity; the decision may include an ancillary provision requiring completion of missing modules within two semesters.
- (2) In deviation to paragraph 1, applicants who have not yet completed their bachelor's or an equivalent degree at the time of application are provisionally eligible to apply if, in the case of six-semester bachelor's degrees, they have obtained at least 150 credit points and it is to be expected that they will complete the bachelor's or equivalent degree by the end of the first semester of the master's degree programme at the latest. In the case of bachelor's degree programmes with a longer standard period of study, applicants must have obtained the total number of required credit points minus 30. The average mark of the assessments completed so far shall be determined; it shall be taken into account in the selection process as per section 4, irrespective of the final bachelor's degree mark.

- (3) Applicants who cannot present evidence of either a German university entrance qualification or a bachelor's degree completed at a German university must additionally provide evidence of sufficient German language proficiency for the degree programme (at least level B2). For details on the evidence to be presented, see: <https://www.llc.uni-hannover.de/en/language-examinations/accepted-language-certificates-at-the-luh>
- (4) At the time of application for the obligatory stay abroad, evidence of a further foreign language at B1 level must be presented. As a rule, the further foreign language will be English, French or Portuguese. Further details are specified in existing cooperation agreements.

Section 3 Beginning of the Degree Programme and Application Deadline

- (1) Students may begin the master's degree programme European Legal Practice in the winter or summer semester. Applicants must submit an online application via the university's online portal and an application in writing, including the required documents specified in paragraph 2, which must be received by the Leibniz University Hannover by 31 May (applications from non-EU countries) or by 15 July (applications from Germany and EU countries) for the winter semester or by 30 November (applications from non-EU countries) or by 15 January (applications from Germany and EU countries) for the summer semester. Applications shall be effective only for the allocation of places corresponding to the respective application deadline. Applications for admission outside of the process for allocating university places and outside of the determined number of candidates to be admitted must be received by the university by 1 April for the summer semester and by 1 October for the winter semester. The university is not required ex officio to verify the information provided by the applicant. The primary university as per paragraph 4 shall make the preliminary selection; the final decision on admission shall be made at the next meeting of the European consortium. The Dean of Studies Office (Erasmus Office of the Faculty of Law) shall inform the Admissions Office at LUH about this decision.
- (2) Applications, including those as per paragraph 1 sentence 2, must be accompanied by the documents listed below. Certified copies are required for certificates and official confirmations; if these documents were not issued in German or English, certified German or English translations must be provided.
 - a) the certificate of results (Zeugnis) for the bachelor's degree programme or – if this is not yet available – confirmation of completed coursework and assessments, credit points, as well as the average mark,
 - b) evidence as per section 2 paragraphs 3 and 4,
 - c) curriculum vitae,
 - d) letter of motivation indicating previous academic focal areas and interests.
- (3) Applications that are incomplete or do not meet the requirements regarding form or deadline will be excluded from the admissions procedure. The university will retain the submitted documents.
- (4) Students complete the master's degree programme at two different universities. Each student selects one of the universities of the consortium as their primary university. Students may not select the university in the country where they completed their law studies as their primary university.
- (5) Students may select either a different university of the consortium or one of the following universities as their secondary university:
 - Mykolas Romeris University, Vilnius/Lithuania
 - Université de Fribourg, Fribourg/Switzerland
 - Symbiosis International University, Pune/India
 - UNIPLAC University, Brasilia/Brazil
 - Ho Chi Minh University, Ho Chi Minh City/Vietnam.
- (6) As a rule, students enrol at their primary university for the first, second and fourth semester of the degree programme. As a rule, students enrol at the secondary university for the third semester of the degree programme and apply for a leave of absence from the primary university for this semester

Section 4 Admissions Procedure

- (1) Selection shall occur according to a ranking list which shall be established based on the final or average mark as per section 3 paragraph 2 letter a). In the event that multiple applicants hold an equal rank, their ranking shall be determined by drawing lots.

The Dean of Studies Office of the Faculty of Law shall make the preliminary selection as per section 2 paragraph 1 sentence 7 for Hannover.

- (3) In all other respects, the provisions of the university's enrolment regulations that generally apply shall remain unaffected. The enrolment of those applicants who must complete missing modules as specified in section 2 paragraph 1 sentence 2 shall expire if the evidence required for this is not provided within one year and the applicant is responsible for such neglect. The same shall apply if, as specified in section 2 paragraph 2, evidence of successful completion of the bachelor's degree or equivalent qualification is not provided by 15 April (for enrolment in the winter semester) or 15 October (for enrolment in the summer semester) and the applicant is responsible for such neglect.

Section 5 Notification, Allocation of Remaining Places ("Nachrückverfahren"), Completion of the Procedure

- (1) Successful candidates will receive written notification of admission from the university. A deadline will be specified in the notification within which the applicant must declare in writing or electronically whether they wish to accept the place or not. If this declaration is not received in correct form by the deadline, the notification of admission becomes invalid. This legal consequence must be indicated in the notification of admission.
- (2) Unsuccessful candidates shall receive a notification of rejection stating their rank and the rank of the last admitted applicant. The notification of rejection must include information on legal remedies.
- (3) Remaining places shall be allocated ("Nachrückverfahren") in the order of the ranking as per section 4 paragraph 1.
- (4) Admissions procedures shall be concluded at the latest two weeks after commencement of the lecture period. Thereafter, admission to any remaining places will be allocated by drawing lots; applicants may request to participate in this procedure without using a particular form. The application period for this shall begin two weeks before the beginning of the lecture period and shall end upon conclusion of the admissions procedure.

Section 6 Admission to Advanced Semesters

- (1) Available places in an advanced semester of a degree programme with restricted admission shall be allocated to applicants according to the order below:
 - a) applicants for whom, due to personal reasons, rejection of admission would mean undue hardship,
 - b) applicants who are or were enrolled in the same or a comparable degree programme
 - ba) at another German university or a university in another EU member state or another signatory state to the EEA Agreement, or
 - bb) at a foreign university and have German citizenship or are of equal legal status to German citizens with respect to admission regulations, or
 - c) who claim any other grounds.
- (2) Within each of the three groups in paragraph 1, admission shall be decided depending on the mark attained for the bachelor's degree or equivalent qualification; in the case of identical results, admission shall be allocated according to social aspects that were decisive in the choice of location, especially familial or financial aspects; thereafter, places shall be allocated by drawing lots.

Section 7 Entry into Force

These regulations shall enter into force the day after publication in the university's official bulletin.